

Embassy of India  
Manila

No. Mani/Admn/862/01/2020

08<sup>th</sup> July, 2020

**NOTICE INVITING TENDER**

Embassy of India, Manila invites sealed tenders from eligible firms for carrying out Painting work at the India House, 513, Buendia Avenue Extension, North Forbes Park, Makati City, Metro Manila.

2. The work details are at Annexure-I and can be downloaded from the websites: <https://www.eoimanila.gov.in/> or <http://www.epublish.gov.in> from 08 July to 28 July, 2020. No tender fee will be charged for the tender documents.
3. The tender should be submitted in a sealed envelope superscribed "Tender for Painting work at India House" addressed to the "Head of Chancery, Embassy of India, Manila at 2190, Paraiso Street, Dasmariñas Village, Makati City, Metro Manila" and must reach on or before 28 July, 2020 by 1730 hrs. Bids may be hand delivered or sent by post at the aforementioned address so as to reach on or before the prescribed date and time. Mission will not be responsible for any post delay.
3. The Embassy reserves the right to reject any or all bids/offers without giving any notice or assigning any reason thereof. The decision of the Embassy in this regard will be final and binding upon the bidders.
4. The important schedules and dates are as under:

S. No.	Key event	Dates
1.	Pre-bid meeting/site visit	9-10 July at 1000 hrs (India House, 513, Buendia Avenue Extn, North Forbes Park, Makati City, Metro Manila)
2.	Last date for submission of bids	28 July, 2020 by 1730 hrs
3.	Date of opening of bids	29 July, 2020 by 1100 hrs
4.	Venue for opening of bids	O/o Head of Chancery, Embassy of India, Manila

5. Queries, if any, may be addressed to the undersigned at E-mail ID – [hoc.manila@mea.gov.in](mailto:hoc.manila@mea.gov.in).

(Manisha Swami)  
Charge d’Affaires a.i.  
Tel: (632) 88173665

## **TERMS AND CONDITIONS**

1. The tender shall be neatly arranged, plain and intelligible. Each page of the tender should be signed. They should not contain any terms and conditions, printed or otherwise, which are not applicable to the tender. The conditional tender will be summarily rejected. Insertions, postscripts, additions and alterations shall not be recognized, unless confirmed by bidder's signature.
2. The bidder shall submit documentary evidence in respect of their technical capabilities and experience in providing of similar services.
3. Any tender received by the Embassy after the deadline for submission of tenders will not be accepted.
4. The firms concerned will be fully responsible for the safety and insurance of its employee.
5. In case of any ambiguity/dispute in the interpretation of any of the clauses in this tender document, Embassy's interpretation of the clauses shall be final and binding on all parties.
6. The Embassy reserves the right to terminate the contract at any point of time during the tenure of contract if the services are not found satisfactory or the contractor dishonors the contract. Decision of the Embassy in this regard shall be final and binding upon the contractor.

## **GENERAL CONDITIONS OF CONTRACT**

### **1. Prices**

- a) Price quoted by the bidder and agreed to by the Embassy of Manila, Manila shall be considered final and no price escalation will be permitted thereafter.
- b) Bidders must quote the price in the format given in Contract price schedule at Annexure-I of this document.
- c) All prices are to be quoted in Pesos only.
- d) Payment would be made only after satisfactory completion of job.

### **2. Taxes and duties:** The rates quoted should be inclusive of all taxes and transport charges etc.

### **3. Force Majeure:** Embassy of India, Manila may consider relaxing the penalty and work requirements, as specified in this document, if and to the extent that, the delay in performance or other failure to perform its obligations under the contract is the result of a Force Majeure. Force Majeure is defined as an event of effect that cannot reasonably be anticipated such as acts of nature (like earthquake, floods, storms, etc.), acts of states, the direct and indirect consequences of wars (declared or undeclared), hostilities, national emergencies, civil commotion and strikes at successful Bidder's premises.

## **SCOPE OF WORK**

### **1. Interior Painting:**

Repainting of walls, ceilings, partitions, cabinets (in and out), doors, jambs and all other woodworks with existing color as under:

- |    |  |   |                     |
|----|--|---|---------------------|
| a) | Ceiling  | - | Flat finish         |
| b) | Walls  | - | Semi-Gloss finish   |
| c) | Doors, Cabinets, Jambs,<br>Windows and other wood work | - | Gloss Enamel finish |

### **2. Exterior Painting:**

- a) Repainting of all all concrete and wooden walls, eaves, window jambs including perimeter fence and grills all around the India house.
- b) Repainting of steel structure and floor edge around the swimming pool with existing color (one or more coat).
- c) Repainting of gutters around the India House with existing colors (one or more coat).

### **3. Revarnishing:**

Revarnishing of all varnished surfaces inside and outside the house with existing color and finish.

### **4. Completion of work:**

- a) The work is to be completed within ten (10 days) after award of the tender.
- b) Embassy of India, Manila reserves the right to levy penalty @0.5% of the contract price per day for delay beyond the scheduled period.

**FORMAT FOR SUBMITTING THE QUOTATION FOR PAINTING WORK AT INDIA HOUSE  
513, BUENDIA AVENUE EXTN., NORTH FORBES PARK, MAKATI CITY, METRO MANILA**

**Embassy of India, Manila**

**Tender No. Mani/Admn/862/02/2020**

Date:

Price Schedule:

<b>S. No.</b>	<b>Area</b>	<b>Work detail</b>	<b>Colour</b>	<b>Amount (In Pesos)</b>
1.	Interior painting of India House	As per tender document	As indicated during site visit/pre-bid meeting	
2.	Exterior painting of India House	As per tender document	As indicated during site visit/pre-bid meeting	
3.	Revarnishing at India House	As per tender document	As indicated during site visit/pre-bid meeting	
			<b>Taxes</b>	
			<b>Total</b>	

**Name of firm:**

**Address for correspondence/Contact details:**

Note 1: The above quoted prices are complete in all respect as per technical specifications inclusive of transportation and other charges, etc.

2. Certified that rated quoted for the above work are as per details, terms and conditions mentioned in the tender document.

Yours faithfully,

(Signature of authorized signatory)

Name & Designation:

Company seal: